

Initial received Move Out charges: _____

Hager Rental

Thirty-Day Notice to Vacate

Date: _____

Name: _____ Email: _____

Phone Number: Current _____ Move-Out Date: _____

Hager Address: _____

Please complete: # of bedrooms _____ # of baths _____
 Landlord W/D Yes / No Garage: Yes/No
 Current rent: _____ Townhouse or One level?
 Utilities Hager pays: __water/sewer __electric __all

Reason for moving: _____

- This serves as notice to Hager Rental Inc. that I will be vacating the above premises on the date indicated.
- Per my lease agreement, I understand that **I must pay my last month's rent in full and that my security deposit may not be used to pay my rent.**
- I understand that I must turn in my keys and be completely moved out on this date; otherwise I will owe the entire next month's rent. Should I decide to cancel or postpone this notice, I will notify Hager immediately. I understand that it might be impossible to grant this request if my apartment has already been rented.

Tenant's Signature

Forwarding Address

Street address

City

State

Zip

Conditions for receiving back a security deposit are as follows:

1. Tenant must be in compliance with all conditions of the Lease Agreement
2. Remove all food, debris, and other personal belongings.
3. Clean (and defrost if necessary) refrigerator.
4. Replace burned out light bulbs. We will charge \$5.00 per bulb to replace.
5. Be sure grounds and lawn are trimmed, clean, and free of weeds
6. Report any and all damages in writing.
7. Pay the last month's rent in full. Rent will be prorated once keys are returned and prorated rent will be returned to tenant.
8. Security deposit will only be used for damages; it is not to be used to pay the last month's rent.
9. Pay in full current and delinquent rent, legal fees, and late fees.
10. Completely clean the apartment/ home: carpet, vinyl, tile, stove top, oven, oven hood, appliances, cabinets, countertops, bathroom fixtures, garage, and deck.
11. Remove all personal belongings and trash from the apartment, yard, deck, and patio.
12. Set heat to 60 degrees during cold months and the air to 75 during warm months.
13. Fully secure the unit by locking all doors and windows.
14. Return keys to Hager Rental and provide a forwarding address. Rent will continue until keys are returned to our office.

***Landlord's charges for labor, repairs, cleaning fees, and replacement costs are attached to this notice.**

It is agreed that the refund goes to: _____

Notice received by: _____

Date: _____

Tenant Copy Move-Out Charges

updated 1/2019

Cleaning		Replace stove drip pan	9.00ea	_____
Clean refrigerator	50.00+	Replace refrigerator shelf	50.00+	_____
Clean stove top	20.00+	Replace stove/oven knob	65.00+	_____
Clean oven	30.00+	Replace washer/dryer knobs	35.00+ea	_____
Clean stove hood	20.00+	Lightbulb	5.00ea	_____
Clean microwave	20.00+	Labor	35.00/hr	_____
Clean dishwasher	10.00+	Plumbing		
Clean washer/dryer	10.00+ ea	Replace faucets	121.00ea	_____
Clean w/d shelving	10.00+ ea	Replace faucet handle	12.00	_____
Clean kitchen cabinets	30.00+	Replace toilet set	15.00	_____
Clean tub/shower & around	25.00+	Replace toilet	125.00	_____
Clean toilet	20.00+	Replace garbage disposal	110.00	_____
Clean sink	15.00+	Outside spigots	75.00	_____
Clean bathroom cabinets	15.00+	Labor	35.00/hr	_____
Clean Cobwebs	25.00+	Locks		
Clean Vents	15.00+	Replace set of keys	10.00	_____
Flooring		Replace lock	35.00	_____
Clean kitchen/dining/living/laundry floor	60.00+	Windows		
Clean bathroom floor	30.00+ ea	Clean window	5.00 ea	_____
Vacuum throughout dwelling	40.00+	Replace window pane (sgl)	25.00	_____
Shampoo carpet	80.00+	Replace window pane (dbl)	115.00	_____
Remove carpet stains	80.00+	Replace blind	20.00+	_____
Deodorize carpet	85.00+	Rescreen window screen	35.00	_____
Repair carpet	150.00+	Replace window screen	45.00	_____
Replace carpet/pad	300.00+	Labor	35.00/hr	_____
Replace vinyl kitchen/living/dining/laundr	375.00+	Miscellaneous		
Replace bathroom vinyl	350.00+	Replace countertop	275.00+	_____
Spray KILZ for pet odor per room	150.00	Replace mirror	75.00	_____
Labor	35.00/hr	Replace towel bar	18.00	_____
Walls		Replace shower curtain rod	17.00	_____
Remove mildew/treat surface	15.00+	Replace smoke detector	25.00	_____
Cover crayon marks	35.00ea	Fumigate for fleas	125.00+	_____
Repair hole in wall	50.00+	Remove trash/personal belong	100.00+	_____
Remove wallpaper	150.00+	Remove satellite dish	125.00	_____
Repaint (per wall/ceiling)	150.00+	Labor	35.00/hr	_____
Repair baseboard	20.00+	Garage/Parking Spaces		
Spray KILZ (per wall/ceiling)	150.00	Replace garage door opener	50.00	_____
Labor	35.00/hr	Replace garage doo	600.00	_____
Doors		Clean greasy parking space	50.00+	_____
Paint interior door	50.00+	Labor	35.00/hr	_____
Replace interior door	87.00 / 90.00	Furnished Apartments		
Replace exterior door	177.00	Replace small appliance	50.00+	_____
Install Exterior door	125.00+	Replace dishes/glassware	50.00+	_____
Replace patio door	518.00	Replace cookware	50.00+	_____
Labor replace patio door	150.00	Replace silverware	40.00+	_____
Replace patio door screen	45.00	Replace linens	50.00+	_____
Rescreen patio door screen	65.00+	Laundry	25.00	_____
Sand & stain interior door	45.00 +	Clean furniture	50.00+	_____
PET DAMAGE	50.00+	Replace furniture	100.00+	_____
Labor	35.00/hr	Labor	35.00/hr	_____
Electrical/Appliances				
Replace light fixture globe	25.00+			
Replace light fixture	75.00+			
Replace electrical switch/outlet	5.00			
Replace microwave	200.00+			
Replace Refrigerator	620.00/645.00			
Replace Range	405.00/459.00			
Replace Dishwasher	247.00			