

Initial received Move Out charges: _____

Hager Rental Management, LLC

Thirty-Day Notice to Vacate

Date: _____

Name: _____ Email: _____

Phone Number: Current _____ Move-Out Date: _____

Hager Address: _____

Please complete: # of bedrooms _____ # of baths _____
 Landlord W/D Yes / No Garage: Yes/No
 Current rent: _____ Townhouse or One level?
 Utilities Hager pays: __water/sewer __electric __all

Reason for moving: _____

- This serves as notice to Hager Rental Management, LLC. that I will be vacating the above premises on the date indicated.
- Per my lease agreement, I understand that **I must pay my last month's rent in full and that my security deposit may not be used to pay my rent.**
- I understand that I must turn in my keys and be completely moved out on this date; otherwise I will owe the entire next month's rent. Should I decide to cancel or postpone this notice, I will notify Hager Rental Management, LLC immediately. I understand that it might be impossible to grant this request if my apartment has already been rented.

Tenant's Signature

Forwarding Address

Street address

City

State

Zip

Conditions for receiving back a security deposit are as follows:

1. Tenant must be in compliance with all conditions of the Lease Agreement
2. Remove all food, debris, and other personal belongings.
3. Clean (and defrost if necessary) refrigerator.
4. Replace burned out light bulbs. We will charge \$5.00 per bulb to replace.
5. Be sure grounds and lawn are trimmed, clean, and free of weeds
6. Report any and all damages in writing.
7. Pay the last month's rent in full. Rent will be prorated once keys are returned and prorated rent will be returned to tenant.
8. Security deposit will only be used for damages; it is not to be used to pay the last month's rent.
9. Pay in full current and delinquent rent, legal fees, and late fees.
10. Completely clean the apartment/ home: carpet, vinyl, tile, stove top, oven, oven hood, appliances, cabinets, countertops, bathroom fixtures, garage, and deck.
11. Remove all personal belongings and trash from the apartment, yard, deck, and patio.
12. Set heat to 60 degrees during cold months and the air to 75 during warm months.
13. Fully secure the unit by locking all doors and windows.
14. Return keys to Hager Rental Management, LLC and provide a forwarding address. Rent will continue until keys are returned to our office.

***Landlord's charges for labor, repairs, cleaning fees, and replacement costs are attached to this notice.**

It is agreed that the refund goes to: _____

Notice received by: _____

Date: _____